ALLOWABLE COSTS

1. SUPPORT FOR FACULTY PRESENTERS
   The usual rate for summer teaching is approximately $100 per contact hour; please consider this guideline when proposing faculty compensation.

2. SUPPORT FOR TEACHER CO-PRESENTERS
   This should not exceed the rate for faculty support.

3. FOOD COSTS
   Coffee or snacks for half day usually runs about $8.00 per person.
   Lunch for full day usually runs between $12-$15 per person.

4. MATERIALS
   Please be reasonable. A book is reasonable; laptops not so much.

5. LOCATION
   If you have an off-campus location in mind for your workshop, please provide information about the location and rates. Please be reasonable; the Tamaya in Bernalillo (for example) is probably not an appropriate choice.

6. STIPENDS
   We are not expecting to fund stipends except perhaps if the workshop is a week or more in length; this is not hard and fast but any request for stipends needs to be explained.
   Please note: There is a pool for out-of-town teachers to apply for travel costs, so you do not need to budget for this.